

EXTRACT OF MINUTE OF AUDIT COMMITTEE 9 DECEMBER 2011

---

\* **12. INTERNAL AUDIT - TERMS OF REFERENCE**

Grant Thornton reviewed aspects of the Council's governance arrangements and issued an interim report dated 6 June 2011. They requested the updating of the Council Constitution, Terms of Reference for Internal Audit and the Internal Audit Manual, to reflect the recent appointment of a Chief Internal Auditor. A report presenting revised Terms of Reference for Internal Audit which reflects the change requested by Grant Thornton in respect of the appointment of a Chief Internal Auditor was considered.

**Decision**

1. Noted and approved the contents of the report;
2. Agreed to recommend to the Council approval of the revised Terms of Reference for Internal Audit to reflect the change requested by Grant Thornton in respect of the appointment of a Chief Internal Auditor;
3. Noted that the Internal Audit Manual has also been amended accordingly; and
4. Noted that the updating of the Council Constitution is undertaken by Customer Services – Governance and Law.

(Reference: Report by Chief Internal Auditor dated 15 November 2011, submitted)